

**WATER AUTHORITY OF WESTERN NASSAU COUNTY**  
**Minutes of the Meeting of October 24, 2011**

**Location:** 58 South Tyson Avenue, Floral Park

<b>Attendance:</b>	John E. Ryan	Chairman
	George Bakich	Town of Hempstead
	Dominic Longobardi	Village of Floral Park
	Marianna Wohlgemuth	Town of North Hempstead
	Chris Gorman	Village of Stewart Manor
	Susan Powderly	Village of Bellerose
	Arlene McMullan	Village of South Floral Park

<b>Absent:</b>	Aly Kayne	Town of Hempstead
	Herbert Brown	Village of Garden City
	Reid Sakowich	Village of New Hyde Park

**Legal Counsel:** Dominick Minerva, Jr., Minerva & D'Agostino  
**Engineer:** Robert Holzmacher

**Water Authority:** M. Tierney, Superintendent; J. Conroy, Treasurer; J. Varley, Director of Human Resources & Administration

The meeting was called to order at 7:30 PM by J. Ryan who asked G. Bakich to lead the salute to the flag.

**Treasurer's Report:** Mr. J. Conroy reported on the financial position of the Water Authority as of October 24, 2011. The report was made a part of the record and appended to the minutes.

**Resolution #041/11/12** Motion by M. Wohlgemuth, seconded by G. Bakich to approve Minutes of the meeting of August 30, 2011 as amended.

**Approval of Minutes** Open for discussion. Vote: For 6 Against: 0 Abstention: 0. Motion unanimously carried.

**Resolution #042/11/12** Motion by M. Wohlgemuth seconded by D. Longobardi to approve Minutes of the meeting of September 26, 2011 as drafted. Open for discussion.

**Approval of Minutes** Vote: For 6 Against: 0 Abstentions: 0. Motion unanimously carried.

**Superintendent's Report:** Mr. Michael J. Tierney reported on the status of the Water Authority as of October 24, 2011. Mr. Tierney responded to question of the Board Members.

Mr. Angelo Corva addressed the Board regarding the status of Phase II of the headquarters project.

**Resolution** Motion by M. Wohlgemuth, seconded by C. Gorman to approve and pay  
**#043 /11/12/** the outstanding Accounts Payable warrants for the period 9/1/11 thru 10/11/11  
**Approval of** in the amount of \$1,617,935.63. Open for discussion.  
**Warrants** Vote: For 6 Against: 0 Abstentions: 0

**Resolution** Motion by D. Longobardi, seconded by M. Wohlgemuth to approve capital  
**#044/11/12** expenditure items of the warrants from the Chase Capital Reserve fund in the  
**Capital Fund** amount of \$453,183.10. Open for discussion.  
**Account** Vote: For 6 Against: 0 Abstentions: 0

**Attorney’s Report**

**Resolution** **WHEREAS**, a written recommendation was received by the Board of Directors  
**#45/11/12** of the Water Authority of Western Nassau County (hereinafter “Water  
**Surplus** Authority”) from Steven D. Kuse indicting that Vehicle Numbers 401 and 402  
**Vehicles** (two 1991 GMC TopKicks) should be deemed surplus and sold by informal bid;  
 and;

**WHEREAS**, the aforesaid memorandum indicates that Vehicle Numbers 401 and  
 402 are 21 years old, have in excess of 100,000 miles each, and are in poor condition and  
 recommends a minimum starting bid of \$3,000.00 each;

**NOW THEREFORE**, upon motion of G. Bakich, seconded by D. Longobardi,

**BE IT RESOLVED**, that the Board of Directors of the Water Authority hereby  
 deems the two aforementioned vehicles surplus and directs that they be sold by informal bid with  
 a minimum bid price of \$3,000.00 each.

Open for discussion. Roll call vote.

Town of Hempstead	26.4	Aye
Town of Hempstead	26.4	Absent
Village of Floral Park	17.0	Aye
Village of New Hyde Park	11.2	Absent
Town of North Hempstead	12.4	Aye
Village of Stewart Manor	2.4	Aye
Village of Bellerose	1.5	Aye
Village of South Floral Park	1.4	Aye
Village of Garden City	1.3	Absent
TOTAL	61.1	

Motion unanimously carried.

**Resolution #46/11/12** **Housekeeping Contract** WHEREAS, one proposal was received by the Water Authority of Western Nassau County (“Water Authority”) for a public works contract to perform housekeeping services at 58 South Tyson Avenue, Floral Park, New York in response to requests from three contractors; and

WHEREAS, upon a review of such proposals, a written recommendation was forwarded to the Board of Directors by Thomas Mulzoff, of the Water Authority of Western Nassau County, stating that Coverall Cleaning Concepts of Long Island is a responsible bidder and recommending award of the contract thereto;

NOW THEREFORE, upon a motion of M. Wohlgemuth, seconded by C. Gorman,

BE IT RESOLVED that the proposal of Coverall Cleaning Concepts of Long Island be and the same is hereby accepted; and be it

FURTHER RESOLVED, that the Chairman of the Water Authority of Western Nassau County be and hereby is authorized to execute a public works contract with Coverall Cleaning Concepts of Long Island for one year, to perform housekeeping services at 58 Tyson Avenue, Floral Park, New York, for an annual price of Seven Thousand Three Hundred Twenty (\$7,320.00) Dollars.

Open for discussion. Roll call vote.

Town of Hempstead	26.4	Aye
Town of Hempstead	26.4	Absent
Village of Floral Park	17.0	Aye
Village of New Hyde Park	11.2	Absent
Town of North Hempstead	12.4	Aye
Village of Stewart Manor	2.4	Aye
Village of Bellerose	1.5	Aye
Village of South Floral Park	1.4	Aye
Village of Garden City	<u>1.3</u>	Absent
TOTAL	61.1	

Motion unanimously carried.

**Resolution #47/11/12** **Caustic Soda Delivery Contract** WHEREAS, the Board of Directors of the Water Authority of Western Nassau County by public notice duly published according to law, invited sealed bid proposals for a one year contract with a one year option, to be exercised in the sole discretion of the Water Authority of Western Nassau County, to supply caustic soda (25% sodium hydroxide) and caustic soda (8% sodium hydroxide) to the Water Authority of Western Nassau County, in accordance with its requirements; and

WHEREAS, all such bid proposals received were opened and read publicly by

the Water Authority of Western Nassau County, 58 Tyson Avenue, Floral Park, New York, on the 5<sup>th</sup> day of October, 2011 at 10:30 o'clock A.M. the time and place specified in the public notice; and

**WHEREAS**, upon such review of such bid proposals by the Water Authority of Western Nassau County, a written recommendation was sent to the Board of Directors by Robert Swartz, of the Water Authority of Western Nassau County, stating that JCI Jones Chemicals Inc. was the lowest responsible bidder meeting the bid specifications and recommending award of the contract thereto; and

**WHEREAS**, the Board of Directors of the Water Authority of Western Nassau County has determined that JCI Jones Chemicals Inc. is the lowest responsible bidder meeting the bid specifications; and

**WHEREAS**, JCI Jones Chemicals Inc. failed to submit a bid for caustic soda 8% Sodium Hydroxide; and

**WHEREAS**, the Water Authority recommends that the Board of Directors waive the irregularity of the bid for failing to submit a quote for the caustic soda 8% Sodium Hydroxide based upon the fact that it is not anticipated that the Water Authority will need a delivery during the contract term;

**NOW THEREFORE**, upon motion of G. Bakich, seconded by M. Wohlgenuth;

**BE IT RESOLVED**, that the bid proposal of JCI Chemicals, Inc. for failing to submit a bid for caustic soda 8% Sodium Hydroxide is hereby waived; and be it

**FURTHER RESOLVED**, that the Chairman of the Water Authority of Western Nassau County be and hereby is authorized to execute a one year contract with a one year option, to be exercised in the sole discretion of the Water Authority of Western Nassau County, with JCI Jones Chemicals Inc. to supply caustic soda (25% sodium hydroxide) to the Water Authority of Western Nassau County, in accordance with its requirements, for the prices specified in said bid proposal and in accordance with the bid specifications for said contract.

Open for discussion. Roll call vote:

Town of Hempstead	26.4	Aye
Town of Hempstead	26.4	Absent
Village of Floral Park	17.0	Aye
Village of New Hyde Park	11.2	Absent
Town of North Hempstead	12.4	Aye
Village of Stewart Manor	2.4	Aye
Village of Bellerose	1.5	Aye
Village of South Floral Park	1.4	Aye
Village of Garden City	<u>1.3</u>	Absent
TOTAL	61.1	

Motion unanimously carried.

**Resolution**    **WHEREAS**, the Board of Directors of the Water Authority of Western Nassau  
**48/11/12**            County by Public Notice duly published according to law, invited sealed bid  
**Bill Printing**    proposals for a two year contract with a one year option, to be exercised in the  
sole exclusive discretion of the Water Authority of Western Nassau County, for  
the processing, printing and mailing of billing notices, termination notices and  
other correspondence to customers of the Water Authority of Western Nassau  
County; and

**WHEREAS**, all such bid proposals received were opened and read publicly  
by the Water Authority of Western Nassau County, 58 Tyson Avenue, Floral Park, New York,  
on the 13<sup>th</sup> day of October, 2011 at 10:30 o'clock A.M., the time and place specified in the  
public notice, and

**WHEREAS**, upon review of such bid proposals by the Water Authority of  
Western Nassau County, a written recommendation was sent to the Board of Directors by Allan  
Kolakowski, of the Water Authority of Western Nassau County, stating that Infosend was the  
lowest responsible bidder meeting the bid specifications, and recommending award of the  
contract thereto; and

**WHEREAS**, The Board of Directors of the Water Authority of Western Nassau  
County has determined that Infosend is the lowest responsible bidder meeting the bid  
specifications;

**NOW THEREFORE**, upon motion of S. Powderly, seconded by A. McMullen;

**BE IT RESOLVED** that the bid proposal of Infosend be and the same is hereby  
accepted; and be it

**FURTHER RESOLVED**, that the Chairman of the Water Authority of Western  
Nassau County be and hereby is authorized to execute a two year contract with a one year option,  
to be exercised in the sole exclusive discretion of the Water Authority of Western Nassau  
County, with Infosend for the processing, printing and mailing of billing notices, termination  
notices and other correspondence to customers of the Water Authority of Western Nassau  
County, for the prices specified in said bid proposal and in accordance with the bid specifications  
for said contract.

Open for discussion. Roll call vote.

Town of Hempstead	26.4	Aye
Town of Hempstead	26.4	Absent
Village of Floral Park	17.0	Aye
Village of New Hyde Park	11.2	Absent
Town of North Hempstead	12.4	Aye
Village of Stewart Manor	2.4	Aye

Village of Bellerose	1.5	Aye
Village of South Floral Park	1.4	Aye
Village of Garden City	<u>1.3</u>	Absent
TOTAL	61.1	

Motion unanimously carried.

**Resolution** Motion by D. Longobardi, seconded by C. Gorman, to go into Executive  
**49/11/12** Session to discuss matters of contract negotiation.  
**Executive** Open for discussion. Vote: For: 6 Against: 0 Abstentions: 0. The motion  
**Session** unanimously passed and the Board went into executive session at 8:10 p.m.

**Resolution** Motion by D. Longobardi seconded by A. McMullen for the Board to come out of  
**#50/11/12** Executive Session.  
**Executive** Open for discussion. Vote: For: 6 Against: 0 Abstentions: 0. The motion  
**Session** unanimously passed and the Board came out of executive session at 8:30 p.m.

**Resolution** Motion by G. Bakich, seconded by S. Powderly to adjourn.  
**#51/11/12** Open for discussion. Vote: For: 6 Against: 0 Abstentions: 0 Motion was  
**Adjournment** unanimously carried and the meeting was adjourned at 8:30 PM.

The next meeting will be held on November 21, 2011.

Respectfully submitted,



Dominick M. Minerva  
Secretary