

WATER AUTHORITY OF WESTERN NASSAU COUNTY
Minutes of the Meeting of February 24, 2014

Location: 1580 Union Turnpike, New Hyde Park

Attendance: George Bakich Town of Hempstead
Chris Gorman Village of Stewart Manor
Dominick Longobardi Village of Floral Park
Arlene McMullan Village of South Floral Park
Susan Powderly Village of Bellerose
Marianna Wohlgemuth Town of North Hempstead

Absent: Bart Brown Village of Garden City
Reid Sakowich Village of New Hyde Park
Aly Kayne Town of Hempstead

Legal Counsel: D. Minerva, Minerva & D'Agostino, P.C.
Engineer: Robert Lucas, H2M
Insurance Agent: J. Faccibene, JAF Associates Insurance Services

Water Authority: M. Tierney, Superintendent; J. Conroy, Treasurer; J. Varley, Director,
Human Resources

Mr. Ryan called the meeting to order at 7:10 PM and asked G. Bakich to lead the salute to the flag.

Resolution #084/13/14 - Approval of Minutes

Motion by M. Wohlgemuth, seconded by S. Powderly to approve the Minutes of the meeting of January 20, 2014. Open for discussion. Vote: For: 6 Against: 0 Abstention: 0
Motion unanimously carried and the minutes were accepted as amended.

Treasurer's Report

Mr. Conroy reported on the financial position of the Water Authority for the period 1/1/14 to 1/31/14. The report was made a part of the record and appended to the minutes.

Resolution #085/13/14 - Approval of Warrants

Motion by D. Longobardi, seconded by C. Gorman to approve and pay the outstanding Accounts Payable warrants for the period 1/1/14 thru 2/11/14 in the amount of \$1,230,385.59.
Open for discussion. Mr. Tierney addressed questions from the Board.
Vote: For: 6 Against: 0 Abstentions: 0 Motion unanimously carried.

Resolution #086/13/14 - Bond Fund Account

Motion by D. Longobardi, seconded by C. Gorman to approve capital expenditure items of the

warrants from the Chase Capital Reserve fund in the amount of \$32,475.44. Open for discussion. Mr. Tierney addressed questions from the Board.
Vote: For: 6 Against: 0 Abstentions: 0 Motion unanimously passed.

Superintendent’s Report

M. Tierney reported on the status of the Water Authority as of February 21, 2014. Mr. Tierney responded to questions from Board members.

Attorney’s Report

Resolution #087/13/14 – Commercial Insurance Renewal

WHEREAS, the Water Authority of Western Nassau County’s (hereinafter “Water Authority”) commercial insurance policies are scheduled to renew on March 1, 2014:

- Commercial Crime
- General Liability
- Equipment Breakdown
- Commercial Automobile
- Commercial Property
- Primary Umbrella Liability
- Excess Umbrella Liability
- Public Officials Liability
- Employee Benefits Liability
- Terrorism

WHEREAS, the Board of Directors of the Water Authority has reviewed the memorandum from Janice R. Varley, Director of Human Resources, and the report from JAF Associates Insurance Services (hereinafter “JAF”) with respect to the renewal of the aforesaid commercial insurance policies; and

WHEREAS, it is in the best interest of the Water Authority to contract for a one year period commencing March 1, 2014 with JAF to provide the aforesaid commercial insurance policies;

NOW THEREFORE, upon motion of D. Longobardi, seconded by G. Bakich,

BE IT RESOLVED, that the Board of Directors of the Water Authority hereby approves placement of the insurance policies with JAF in accordance with the submitted proposal in the total amount of three hundred thirty-four thousand nine hundred seventy (\$334,970.00) dollars.

Open for discussion and roll call vote. Mr. Faccibene of JAF addressed questions from the Board.

Town of Hempstead	26.4	Aye
Town of Hempstead	26.4	Absent
Village of Floral Park	17.0	Aye

Village of New Hyde Park	11.2	Absent
Town of North Hempstead	12.4	Aye
Village of Stewart Manor	2.4	Aye
Village of Bellerose	1.5	Aye
Village of South Floral Park	1.4	Aye
Village of Garden City	<u>1.3</u>	Absent
TOTAL	61.1	

Motion unanimously carried.

Resolution #088/13/14 – Contract Extension – Uniforms

WHEREAS, the Board of Directors of the Water Authority of Western Nassau County (hereinafter “Water Authority”) entered into an agreement with ARAMARK Uniform Services, a division of ARAMARK Uniform & Career Apparel, LLC (hereinafter “ARAMARK”) to supply uniform clothing items to the Water Authority; and

WHEREAS, Article 6 of the aforesaid contract provides the Water Authority with the option to elect to extend the contract for two successive one year terms, upon ninety days written notice, with a price increase of two (2%) percent per year; and

WHEREAS, a written recommendation was sent to the Board of Directors by Christine DeFina of the Water Authority, recommending extending the term of the aforesaid contract for the first successive one year term;

NOW THEREFORE, upon motion of M. Wohlgemuth, seconded by, C. Gorman,

BE IT RESOLVED, that the Chairman of the Water Authority be and hereby is authorized to transmit written notification to ARAMARK of the Water Authority’s exercise of its option, to extend the term of the aforesaid contract for the first successive one year term.

Open for discussion and roll call vote.

Town of Hempstead	26.4	Aye
Town of Hempstead	26.4	Absent
Village of Floral Park	17.0	Aye
Village of New Hyde Park	11.2	Absent
Town of North Hempstead	12.4	Aye
Village of Stewart Manor	2.4	Aye
Village of Bellerose	1.5	Aye
Village of South Floral Park	1.4	Aye
Village of Garden City	<u>1.3</u>	Absent
TOTAL	61.1	

Motion unanimously carried.

Resolution #089/13/14 – Contract Extension – Footwear

WHEREAS, the Board of Directors of the Water Authority of Western Nassau County (hereinafter “Water Authority”) entered into an agreement dated May 2012 with Saf-Gard Safety Shoe Co. to supply footwear to the Water Authority; and

WHEREAS, Article 6 of the aforesaid contract provides the Water Authority with the option to elect to extend the contract for two successive one year terms, upon ninety days written notice, with a price increase of two (2%) percent per year; and

WHEREAS, a written recommendation was sent to the Board of Directors by Christine DeFina of the Water Authority, recommending extending the term of the aforesaid contract for the second successive one year term;

NOW THEREFORE, upon motion of S. Powderly, seconded by A. McMullan,

BE IT RESOLVED, that the Chairman of the Water Authority be and hereby is authorized to transmit written notification to Saf-Gard Safety Shoe Co. of the Water Authority’s exercise of its option, to extend the term of the aforesaid contract for the second successive one year term.

Open for discussion and roll call vote.

Town of Hempstead	26.4	Aye
Town of Hempstead	26.4	Absent
Village of Floral Park	17.0	Aye
Village of New Hyde Park	11.2	Absent
Town of North Hempstead	12.4	Aye
Village of Stewart Manor	2.4	Aye
Village of Bellerose	1.5	Aye
Village of South Floral Park	1.4	Aye
Village of Garden City	<u>1.3</u>	Absent
TOTAL	61.1	

Motion unanimously carried.

Resolution #090/13/14 – Annual Contract – Laboratory Services

WHEREAS, the Board of Directors of the Water Authority of Western Nassau County (hereinafter “Water Authority”) by public notice duly published according to law, invited sealed bid proposals for a one year contract with a one year option, to be exercised in the sole discretion of the Water Authority, to perform laboratory services for the Water Authority, in accordance with its requirements; and

WHEREAS, all such bid proposals received were opened and read publicly by the Water Authority, 1580 Union Tpke., New Hyde Park, New York, on the 19th day of February, 2014, at 10:30 o’clock AM the time and place specified in the public notice; and

WHEREAS, upon review of such bid proposals by the Water Authority, a written recommendation was sent to the Board of Directors by Robert Swartz, Chief Engineer of the Water Authority, stating that Pace Analytical Laboratories was the lowest responsible bidder meeting the bid specifications and recommending award of the contract thereto; and

WHEREAS, the Board of Directors of the Water Authority has determined that Pace Analytical Laboratories is the lowest responsible bidder meeting the bid specifications;

NOW THEREFORE, upon motion of M. Wohlgemuth, seconded by A. McMullan,

BE IT RESOLVED, that the bid proposal of Pace Analytical Laboratories be and the same is hereby accepted; and

BE IT FURTHER RESOLVED, that the Chairman of the Water Authority be and hereby are authorized to execute a one year contract with a one year option, to be exercised in the sole discretion of the Water Authority, with Pace Analytical Laboratories to perform laboratory services for the Water Authority, in accordance with its requirements, for the prices specified in said bid proposal and in accordance with the bid specifications for said contract.

Open for discussion and roll call vote. Discussion took place regarding the change of name from H2M to Pace Analytical Laboratories.

Town of Hempstead	26.4	Aye
Town of Hempstead	26.4	Absent
Village of Floral Park	17.0	Aye
Village of New Hyde Park	11.2	Absent
Town of North Hempstead	12.4	Aye
Village of Stewart Manor	2.4	Aye
Village of Bellerose	1.5	Aye
Village of South Floral Park	1.4	Aye
Village of Garden City	<u>1.3</u>	Absent
TOTAL	61.1	

Motion unanimously carried.

Resolution #091/13/14 – Retirement of Office Furniture

WHEREAS, a written recommendation dated February 18, 2014 was received by the Board of Directors of the Water Authority of Western Nassau County (hereinafter “Water Authority”) from Janice R. Varley, Director of Human Resources, indicating that the Water Authority possesses old office furniture as a result of its re-location to a new headquarters building and that the old office furniture should be deemed surplus and scrap and sold for a nominal value or discarded; and

NOW THEREFORE, upon motion of A. McMullan, seconded by S. Powderly,

BE IT RESOLVED, that the Board of Directors of the Water Authority hereby deems the old office furniture, as detailed in the aforesaid memorandum, surplus and scrap and authorizes the sale of same for a nominal value or the discarding of said furniture.

Open for discussion and roll call vote.

Town of Hempstead	26.4	Aye
Town of Hempstead	26.4	Absent
Village of Floral Park	17.0	Aye
Village of New Hyde Park	11.2	Absent
Town of North Hempstead	12.4	Aye
Village of Stewart Manor	2.4	Aye
Village of Bellerose	1.5	Aye
Village of South Floral Park	1.4	Aye
Village of Garden City	<u>1.3</u>	Absent
TOTAL	61.1	

Motion unanimously carried.

Resolution #092/13/14 – Headquarters Requisitions

WHEREAS, a memorandum was received by the Board of Directors from Michael J. Tierney of the Water Authority indicating that additional invoices were received after the cut-off date for preparing the warrant schedule in connection with the Water Authority’s project to construct a new headquarters building as follows:

Excel Contracting	\$217,465.11
Palace Electric	\$32,459.40
Bensin Contracting	\$34,364.15

WHEREAS, the aforesaid memorandum indicates that these additional warrant items are capital expenditures in connection with the Water Authority’s project to construct a new headquarters building; and

WHEREAS, the payments to Excel and Bensin represent a final payment of retainage;

NOW THEREFORE, upon motion of D. Longobardi, seconded by S. Powderly,

BE IT RESOLVED, that the additional warrant items in connection with the project to construct a new headquarters building are hereby approved as follows:

Excel Contracting	\$217,465.11
Palace Electric	\$ 32,459.40
Bensin Contracting	\$ 34,364.15

BE IT FURTHER RESOLVED, that payment of the aforesaid warrant item is authorized from the 2010 Construction Fund; and

BE IT FURTHER RESOLVED that the release of the retainage and final payment to Excel and Bensin is hereby approved.

Open for discussion and roll call vote.

Town of Hempstead	26.4	Aye
Town of Hempstead	26.4	Absent
Village of Floral Park	17.0	Aye
Village of New Hyde Park	11.2	Absent
Town of North Hempstead	12.4	Aye
Village of Stewart Manor	2.4	Aye
Village of Bellerose	1.5	Aye
Village of South Floral Park	1.4	Aye
Village of Garden City	1.3	Absent
TOTAL	61.1	

Motion unanimously carried.

Public Comment: Mr. Dolan of New Hyde Park Fire Department: 1) Brought stickers to place on phones to contact NHP Fire Department and/or Medic services if needed; 2) Feels there should be a fire hydrant to service the premises directly; 3) Requested the Water Authority provide an adapter for the Manhasset-Lakeville fire hydrant located on the Union Tpke. side of the office building for each of the three NHP fire trucks in case they are the first responder; and 4) Suggested use of “antenna” attachment to hydrants for use during the winter.

Date of Next Meeting: March 24, 2014

Resolution #093/13/14 – Executive Session

MOTION by D. Longobardi, seconded by A. McMullan for the Board to go into Executive Session to discuss matters of personnel and litigation. Open for discussion.

Vote: For: 6 Against: 0 Abstentions: 0

Motion passed and the Board went into Executive Session at 8:00 PM.

Resolution #094/13/14 – Executive Session

MOTION by S. Powderly seconded by A. McMullan for the Board to come out of Executive Session. Open for discussion. Vote: For: 6 Against: 0 Abstentions: 0 Motion passed and the Board came out of Executive Session at 8:20 PM.

Resolution #095/13/14 – Palace Electrical Security Costs

WHEREAS, the Board of Directors of the Water Authority of Western Nassau County (hereinafter “Water Authority”) entered into a contract with Palace Electric (hereinafter “Palace”) to perform Electrical Work in connection with construction of Phase II (Main Building), of the Water Authority’s project to construct a new headquarters building; and

WHEREAS, the Water Authority has received an additional work order from Palace as detailed in the memorandum dated February 24, 2014 from John Tierney, Director of Information Services, to the Board of Directors in the amount of \$16,621.00 in connection with construction of Phase II (Main Building) of the Water Authority’s project to construct a new headquarters building; and

WHEREAS, the Superintendent of the Water Authority and the Water Authority's Architect, Angelo Francis Corva, have recommended that the Board of Directors approve said change order;

NOW THEREFORE, upon motion of D. Longobardi, seconded by C. Gorman,

BE IT RESOLVED, that the additional work order from Palace as detailed in the memorandum dated February 24, 2014 from John Tierney to the Board of Directors in the amount of \$16,621.00 is hereby approved.
Open for discussion and roll call vote.

Town of Hempstead	26.4	Aye
Town of Hempstead	26.4	Absent
Village of Floral Park	17.0	Aye
Village of New Hyde Park	11.2	Absent
Town of North Hempstead	12.4	Aye
Village of Stewart Manor	2.4	Aye
Village of Bellerose	1.5	Aye
Village of South Floral Park	1.4	Aye
Village of Garden City	<u>1.3</u>	Absent
TOTAL	61.1	

Motion unanimously carried.

Resolution #096/13/14 – Adjournment

Motion by G. Bakich, seconded by C. Gorman to adjourn. Open for discussion.

Vote: For: 6 Against: 0 Abstentions: 0 Motion unanimously carried and the meeting was adjourned at 8:20 PM.

Respectfully submitted



Dominick Minerva
Secretary