

WATER AUTHORITY OF WESTERN NASSAU COUNTY
Minutes of the Meeting of November 13, 2023

Location: 1580 Union Turnpike, New Hyde Park

Attendance: George Bakich Town of Hempstead
Steve Giammona Village of Stewart Manor
Dominick Longobardi Village of Floral Park
Susan Powderly Village of Bellerose
Marianna Wohlgemuth Town of North Hempstead
Cherie Zacker Town of Hempstead

Absent: Owen Barbour Village of Garden City
Greg Ifill Village of South Floral Park
Laura Robinson Village of New Hyde Park

Water Authority: J. Ryan, Chairman, M. Tierney, Superintendent, D. Squicciarino, Treasurer

Legal Counsel: C. Kirby, Esq. Minerva & D'Agostino

Engineer: T. McGuire H2M Engineers

The meeting was called to order by Mr. Ryan at 7:05 PM with the salute to the flag led by D. Longobardi.

Resolution #059/23/24 – Approval of Minutes:

Motion by M. Wohlgemuth seconded by D. Longobardi to approve the Minutes of the Meeting of October 23, 2023. Open for discussion. Vote: For: 6 Against: 0 Abstentions: 0
Motion unanimously carried and the minutes were approved as distributed.

Resolution #060/23/24 – Approval of Minutes:

Motion by G. Bakich seconded by M. Wohlgemuth to approve the Minutes of the Special Meeting of October 30, 2023. Open for discussion. Vote: For: 6 Against: 0 Abstentions: 0
Motion unanimously carried and the minutes were approved as distributed.

Treasurer's Report

Ms. Squicciarino reported on the financial status of the Water Authority for the period October 1, 2023 to October 31, 2023.

Resolution #061/23/24 —Approval of Warrants:

Motion by D. Longobardi seconded by M. Wohlgemuth to approve and pay the outstanding Accounts Payable Warrants for the period 10/11/23 to 11/07/23 in the amount of \$4,509,368.84. Open for discussion. Vote: For: 6 Against: 0 Abstentions: 0 Motion unanimously carried.

Resolution #062/23/24 – Approval of Capital Expenditures:

Motion by G. Bakich seconded by M. Wohlgemuth to approve capital expenditure items of the warrants from the Bank of New York Construction Fund 2021A for the period 10/11/23 to 11/07/23 in the amount of \$2,275,623.17. Open for discussion. Vote: For: 6 Against: 0 Abstentions: 0 Motion unanimously carried.

Superintendent’s Report:

Mr. Tierney reported on the status of the Water Authority as of November 8, 2023. Mr. Tierney responded to questions from the Board.

Attorney’s Report:

Mr. Kirby submitted the following:

Resolution #063/23/24 – Customer Billing Printing & Mailing Contract:

Motion by C. Zacker seconded by D. Longobardi to reject the bid of Infosend and advertise for re-bid. Open for discussion. Vote: For: 6 Against: 0 Abstentions: 0 Motion unanimously carried, and the bid has been rejected, to be re-bid.

Resolution #064/23/24 – Civil Service Apointment:

WHEREAS, the Water Authority of Western Nassau County (hereinafter “Water Authority”) has received a memorandum from Christine DeFina, Manager Administration and Payroll, recommending that the Water Authority hire Nick Salmonese to the full-time position of Water Plant Operator, a civil service competitive position; and

WHEREAS, the aforesaid memo recommends the hiring of Nick Salmonese as a Water Plant Operator at a compensation rate of \$39.85 per hour with a 26 week probationary period;

NOW, THEREFORE, upon motion of C. Zacker; seconded by S. Powderly,

BE IT RESOLVED that the Water Authority hereby appoints Nick Salmonese to the full-time position of Water Plant Operator at a compensation rate of \$39.85 per hour plus benefits, with a 26 week probationary period and subject to approval by the Nassau County Department of Civil Service; and be it

FURTHER RESOLVED that the Board of Directors authorizes the Chairman of the Water Authority to execute any and all documents required by the Nassau County Department of Civil Service to complete the appointment of Nick Salmonese to the full-time position of Water Plant Operator.

Open for discussion and roll call vote.

Town of Hempstead	26.18	Aye
Town of Hempstead	26.18	Aye
Village of Floral Park	18.42	Aye
Village of New Hyde Park	11.09	Absent
Town of North Hempstead	11.61	Aye
Village of Stewart Manor	2.34	Aye
Village of Bellerose	1.48	Aye
Village of South Floral Park	1.44	Absent
Village of Garden City	<u>1.26</u>	Absent
TOTAL	86.21	

Motion unanimously carried.

Resolution #065/23/24 – Water Authority Investment Policy:

WHEREAS the Water Authority of Western Nassau County (hereinafter, “Water Authority”) is desirous of adopting an investment policy regarding the investment of Water Authority funds; and

WHEREAS the Board of Directors has reviewed the proposed policy entitled “Investment Policy” prepared by the Treasurer of the Water Authority;

NOW, THEREFORE, upon motion of D. Longobardi seconded by M. Wohlgemuth,

BE IT RESOLVED that the Board of Directors hereby approves and adopts the policy entitled “Investment Policy”.

Open for discussion and roll call vote.

Town of Hempstead	26.18	Aye
Town of Hempstead	26.18	Aye
Village of Floral Park	18.42	Aye

Village of New Hyde Park	11.09	Absent	Unapproved
Town of North Hempstead	11.61	Aye	
Village of Stewart Manor	2.34	Aye	
Village of Bellerose	1.48	Aye	
Village of South Floral Park	1.44	Absent	
Village of Garden City	<u>1.26</u>	Absent	
TOTAL	86.21		

Motion unanimously carried.

There was no request for an Executive Session.

Next meeting: December 11, 2023.

Public Comment: None

Resolution #066/23/24 – Adjournment:

Motion to adjourn by G. Bakich seconded by S. Giammona. Open for discussion.

Vote: For: 6 Against: 0 Abstentions: 0 Motion unanimously carried and the meeting was adjourned at 7:25 PM.

Mr. Ryan wished all a Happy Thanksgiving.

Respectfully submitted,


 Dominick Minerva
 Secretary



Paid
(Nov. 01 to Nov. 30)

P. O. Requests
(Nov 13 to Dec 5)

No.	Invoice Date	Vendor	Amount	Expense	Other	Emp W/H	Expense	Other	Emp W/H
1	12/04/23	Advance Auto Parts Veh 411Fuel Cap Replacement, Veh 123 Replacement Wipers	51.25	51.25					
2	12/05/23	Agrecolor Inc. Return Add Envelopes #10 Tinted Windows 10,000	795.00				795.00		
3	11/21/23	All Island Equipment Replacement Belt for Landscaping Equip	92.08				92.08		
4	* 12/06/23	ARAZ Industries Village S Floral Park Water Main Replacement Req #5	1,177,460.64					1,177,460.64	Capital
5	* 11/01/23	Bank of New York Bond Principal & Interest Series 2010 -November 2023	272,444.53		272,444.53				
6	* 11/01/23	Bank of New York Bond Principal & Interest Series 2021A -November 2023	253,508.33		253,508.33				
7	* 11/01/23	Bank of New York Bond Principal & Interest Series 2021B - November 2023	128,578.16		128,578.16				
8	* 11/30/23	Bank of New York Bond Principal & Interest Series 2015A - November 2023	62,176.04		62,176.04				
9	* 11/30/23	Bank of New York Bond Principal & Interest Series 2015B -November 2023	175,415.11		175,415.11				
10	11/08/23	Cablevision Broadband Lines Stations 9 & 16A - (11/08/23 to 12/07/23)	347.90				347.90		
11	11/07/23	Chase Payroll Taxes - FWT for Period Ending 11/09/2023	48,475.59			48,475.59			
12	11/07/23	Chase Payroll Taxes - SWT for Period Ending 11/09/2023	8,826.70			8,826.70			
13	11/22/23	Chase Payroll Taxes - FWT for Period Ending 11/17/2023	48,475.59			48,475.59			
14	11/22/23	Chase Payroll Taxes - SWT for Period Ending 12/01/2023	8,826.70			8,826.70			

A - Denotes Annual Contract Previously Approved by the Board of Directors

* Contract/Expenditure Has Been Previously Brought to the Board Approved



Paid
(Nov. 01 to Nov. 30)

P. O. Requests
(Nov 13 to Dec 5)

No.	Invoice Date	Vendor	Amount	Expense	Other	Emp W/H	Expense	Other	Emp W/H
15	12/05/23	CNA Surety NY Highway Permit 1 Year Renewal (1) 2/04/24-2/03/25	100.00		100.00				
16	11/07/23	Commissioner of Tax & Finance Payroll Tax from Payroll Period Ending 11/09/23	596.34	596.34					
	11/22/23	Commissioner of Tax & Finance Payroll Tax from Payroll Period Ending 10/27/23	608.21	608.21					
17	11/21/23	Costello's Ace Hardware 5/16 Flat Washer, 12oz Great Stuff G&C, Caulk Dflex 10.1	21.13	21.13					
18	A 11/14/23	Derosa Paving Inc. Restoration at 24 Locations	7,402.96					7,402.96	Capital
19	A 11/22/23	Derosa Paving Inc. Restoration at 65 Locations	14,963.62					14,963.62	Capital
20	A 12/01/23	Derosa Paving Inc. Restoration at 7 Locations	1,329.20					1,329.20	Capital
21	11/14/23	DST-NY Renewal of NYS Backflow Cetification for Inspector Conigliaro	360.00				360.00		
22	12/05/23	Escreen Inc. Random Drug & Alcohol Testing, - 1st Quarter 2024	82.25	82.25					
23	A 12/05/23	Guardian Dental, Retiree Life/AD&D, LTD & Vision Coverage - January 2024	10,666.11				10,666.11		
24	A 12/05/23	Guardian Life Insurance Company of America Short-Term Disability - January 2024	494.50				494.50		



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(Nov. 01 to Nov. 30)

P. O. Requests
(Nov 13 to Dec 5)

No.	Invoice Date	Vendor	Amount	Expense	Other	Emp W/H	Expense	Other	Emp W/H
25	A 11/27/23	H2M Architects & Engineers Operating Expense	5,792.91				5,792.91		
26	* 11/27/23	H2M Architects & Engineers Station 57 Rehabilitation	9,944.37					9,944.37	
27	* 11/27/23	H2M Architects & Engineers Tank 20 Rehabilitation	30,602.46					30,602.46	
28	* 11/27/23	H2M Architects & Engineers Station 40 Emerging Contaminants	62,404.44					62,404.44	
29	* 11/27/23	H2M Architects & Engineers Station 15 Wellhead Treatment VOC Removal Project	421.08					421.08	
30	10/03/23	Hartford Group Benefits Voluntary Life Insurance - Nov. 2023	170.50			170.50			
31	12/04/23	Home Depot 24" Snow Shovel, 18" Snow Shovel, Blue Monster Compound, 2" Ratchet PVC Cutter, 10 Pack Rubber Straps	217.03				217.03		
32	11/09/23	Inc. Village of Floral Park Permit (3)	1,000.00		1,000.00				
33	11/22/23	Inc. Village of Floral Park Permit (1)	250.00		250.00				
34	11/06/23	Inc. Village of New Hyde Park Permit (1)	325.00		325.00				
35	11/02/23	Infosend Inc. Customer Billing & Late Payment Notices - October 2023	1,612.73				1,612.73		
36	11/02/23	Infosend Inc. - Postage Billing & Notices Postage - October 2023	6,643.64				6,643.64		
37	12/01/23	Irene Bedell Secretarial Services - 12/1/23 - 2/28/24	175.00				175.00		

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P. O. Requests
(Nov 13 to Dec 5)

No.	Invoice Date	Vendor	Amount	Expense	Other	Emp W/H	Expense	Other	Emp W/H
38	A 12/05/23	LI National Employee Assistance Program Service Contract 1st Quarter 2024	1,068.22				1,068.22		
39	A 12/01/23	Minerva & D'Agostino Monthly Retainer - December 2023	10,367.00				10,367.00		
40	10/30/23	National Fire & Safety Solutions Emergency Purchase -9/20/23 Fire Alarm Panal Device Failed/Replaced	405.00	405.00					
41	11/09/23	National Grid Power at Station 35 - (10/03/23 to 11/02/23)	47.58	47.58					
42	11/13/23	National Grid Power at Station 57 (10/13/23 to 11/13/23)	309.53	309.53					
43	11/13/23	National Grid Power at Station 40 & HQ - (10/13/23 to 11/13/23)	1,537.68	1,537.68					
44	11/16/23	National Grid Power at Stations 15B, 15C/E, 28B & 28 - (10/18/23 to 11/16/23)	511.82	511.82					
45	A 12/01/23	National Waste Services LLC Pick up Dumpster at Station 44 & 1580 Union Turnpike - December 2023	3,725.00					3,725.00	
46	12/04/23	Newsday Legal Notice: 11/22/23 Notice to Bidders Process/Print/Mail Bills & Notices	480.00				480.00		
47	12/04/23	Newsday Legal Notice:11/01/23 Notice to Bidders Construct Wellhead Trmt PFAs Removal Sta 44	648.00				648.00		
48	* 12/06/23	NUCO Painting Corp Tank 20 Rehab Req #16	103,950.00					103,950.00	Capital
49	11/07/23	NYS Compensation Plan 457 Plan Employee Contributions from Payroll Period Ending 11/07/23	9,291.21			9,291.21			
50	11/07/23	NYS Compensation Plan 457 Plan Employee Contributions from Payroll Period Ending 11/07/23	292.67			292.67			

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P. O. Requests
(Nov 13 to Dec 5)

No.	Invoice Date	Vendor	Amount	Expense	Other	Emp W/H	Expense	Other	Emp W/H
51	A 12/05/23	NYS Dept. of Civil Service Employees Benefits Division Empire Plan - Active & Retirees - February 2024	133,605.15				133,605.15		
52	A 11/14/23	One Call Concepts Locating Mark Outs - October 2023	4,627.70				4,627.70		
53	A 12/05/23	Oneservice Commercial Bldg. Monthly Cleaning Service Contract at HQ - December 2023	1,742.00				1,742.00		
54	A 12/01/23	Orkin Pest Control at 1580 Union Turnpike - December 2023	129.99				129.99		
55	A 10/25/23	Pace Analytical Services Inc. Lab Testing - Station No. 57A Long Range CWIP Lab Reports September 2023	25,896.00		25,896.00				Capital
56	11/21/23	Parts Authority Vehicle 503 Batteries Needed	355.42				355.42		
57	12/04/23	Parts Authority Vehicle 122 Wiper Blades & Carburetor Cleaner	22.21				22.21		
58	11/06/23	Postmaster Renew Caller Service for P O Box 5600 - 11/23 - 10/24	1,940.00	1,940.00					
59	A 11/03/23	Professionally Speaking Telephone Answering Service - October 2023	361.26	361.26					
60	10/06/23	PSEG - LI Power at Station 9, 15, 15A, 15B, 15C/E, 16A, 20, 25A, 28, 30, 34, 35, 40, 44 - (10/06/23 to 11/07/23)	141,407.55	141,407.55					
61	A 10/31/23	PVS Minibulk Inc. 3595.96 Gallons of Bleach to Station Nos. 15C/E, 28, 30	14,815.35	14,815.35					
62	* 12/05/23	Rynkar Vail & Barrett LLP	24,500.00						24,500.00

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Audit Fiscal Year 5/31/23, Month Ended 11/30/23

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(Nov. 01 to Nov. 30)

P. O. Requests
(Nov 13 to Dec 5)

No.	Invoice Date	Vendor	Amount	Expense	Other	Emp W/H	Expense	Other	Emp W/H
63	A 11/27/23	Saf-Guard Safety Shoe Co Fall/Winter 2023 Timerland Work Boots & Oxford Safety Shoes	223.69					223.69	
64	A 11/01/23	Shannon Chemical Corporation Zinc Orthophosphate to Station No. 15C/E - (19,560 Gallons)	17,154.12	17,154.12					
65	12/05/23	Sir Speedy Door Hangers - Lead & Copper Project (10,000)	1,098.84				1,098.84		
66	12/05/23	Staples Business Credit PreInked Stamp Custom, PreInked Stamp "Copy", Hot Cup 12 oz (500), Coffee Mate (360), 55 Gal Garbage Bags Sz L, 12 Gal Garbage Bags Sz S, Bic Ballpoint Blue Pens Staples Ballpoint Blue Pens, 2024 At A Glance Calendar, 2024 Desk Calendar, Plastic Accordion File 26 Pocket, Dawn Dish Soap, Wall Clock, #32 Rubber Bands Nestle Hot Cocoa (60), Softsoap Refill, Duracell AA Batteries (24), Toilet Paper (80) Paper Towels, Multifold Paper Towel, HP87A Black Toner, 5" 3 Ring Binder, File Folders, Duracell AAA Batteries (24) (NYS Contract)	1,504.76				1,504.76		
67	11/17/23	Town of Hempstead Permits (1)	300.00		300.00				
68	11/27/23	Town of Hempstead Permits (3)	900.00		900.00				
69	11/29/23	Town of Hempstead Permit (1)	2,800.00		2,800.00				
70	11/30/23	Town of Hempstead Permit (1)	300.00		300.00				
71	11/15/23	Town of Hempstead Permits (1)	300.00		300.00				
72	11/03/23	Town of Hempstead Permits (2)	600.00		600.00				
73	11/07/23	Town of North Hempstead Permits (1)	350.00		350.00				
74	11/28/23	Town of North Hempstead Permit (3)	414.00		414.00				

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Paid
(Nov. 01 to Nov. 30)

P. O. Requests
(Nov 13 to Dec 5)

No.	Invoice Date	Vendor	Amount	Expense	Other	Emp W/H	Expense	Other	Emp W/H
75	12/04/23	United Electric Power Circuit Breaker Mount Kit, 100 Amp 3 Phase 208 Volt Circuit Breaker, Motor Starter HQ Power Failure in Customer Service Area	2,334.70				2,334.70		
76	A 10/31/23	Univar Solutions USA Inc 7512.18 Gallons of Caustic Soda to Station No. 16A, 30 & 28	20,554.32	20,554.32					
77	A 11/21/23	US Peroxide LLC Hydrogen Peroxide to Station No. 35 (8,643 Gallons)	25,151.13	25,151.13					
78	11/07/23	U S Postal Service Monies for Postage Machine	1,500.00	1,500.00					
79	A 12/05/23	Utica Mutual Insurance Company Workman's Compensation Policy January 2024 Policy 7/1/2023 to 7/01/2024	13,462.00				13,462.00		
80	A 10/26/23	Verizon Business Fios Broadband Service -Station 25 - (10/27/23 to 11/26/23)	161.98	161.98					
81	A 11/02/23	Verizon Business Fios Broadband Service - HQ SCADA, Station 44, SCADA Station 15CE Security, (10/25 - 11/24)	395.94	395.94					
82	A 11/02/23	Verizon Business Fios Broadband Service - 15CE SCADA - (10/25/23 to 11/24/23)	111.98	111.98					
83	A 10/26/23	Verizon Business Fios Broadband Service - Station 35, 15 OLD, - 10/28/23 to 11/27/23)	283.96	283.96					
84	A 10/26/23	Verizon Business Fios Broadband Service - Station 15 New, Station 57 & Station 20 - (10/29/23 to 11/28/23)	380.98	380.98					
85	A 10/26/23	Verizon Business Fios Broadband Service- 15B SCADA, 15B Security (10/03/23 to 11/02/23)	223.96	223.96					
86	A 11/06/23	Verizon Business Fios Broadband Service- Security Station 15A, Station 30, Station 28- (11/07/23 to 12/06/23)	358.96	358.96					
87	A 11/12/23	Verizon Business Fios Broadband Service - Station 57 NEW - (11/13/23 to 12/12/23)	290.99	290.99					
88	A ^A 11/15/23	Verizon Business Fios Broadband Services- HQ, Internet & HVAC - (11/16/23 -12/15/23)	7 153.31	153.31					

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Paid
(Nov. 01 to Nov. 30)

P. O. Requests
(Nov 13 to Dec 5)

No.	Invoice Date	Vendor	Amount	Expense	Other	Emp W/H	Expense	Other	Emp W/H
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Paid
(Nov. 01 to Nov. 30)

P. O. Requests
(Nov 13 to Dec 5)

No.	Invoice Date	Vendor	Amount	Expense	Other	Emp W/H	Expense	Other	Emp W/H
89	A 11/18/23	Verizon Main Telephone Service HQ PRI - (11/19/23 to 12/18/23)	962.04	962.04					
90	A 11/09/23	Verizon Wireless Cell Telephone Service - 9/24/23 to 10/23/23	418.63	418.63					
91	11/09/23	Wex Fuel Cost - October 2023 (NYS Contract)	5,363.81	5,363.81					
92	A 11/28/23	Woods Menswear Uniforms Fall/Winter 2023 - L/S Crew Neck, S/S T-shirt (Mens), L/S Crew Neck (Womens), Zip Sweatshirt, Winter Vest, Winter Bib Overall, Red Cap Work Pants, Red Cap Cargo Pants (Mens)	994.60				994.60		
93	A 12/05/23	W. W. Grainger Inc. Actuator Damper Spring Return, Door Closer, Syn Air Filter (24x24x2, 20x24x2, 12x24x2)	1,802.51				1,802.51		



Paid
(Nov. 01 to Nov. 30)

P. O. Requests
(Nov 13 to Dec 5)

No.	Invoice Date	Vendor	Amount	Expense	Other	Emp W/H	Expense	Other	Emp W/H	
		Net Payroll for the Period November 4, 2023 to November 17, 2023	\$ 116,362.07	116,362.07						
		Net Payroll for the Period November 18, 2023 to December 1, 2023	\$ 118,938.23	118,938.23						
			\$3,159,844.95	\$471,461.36	\$925,657.17	\$124,358.96	\$201,440.00	\$1,436,927.46	\$0.00	
		Expense	701,450.05	471,461.36	\$100.00		201,440.00	\$28,448.69		
		Capital	1,441,913.77		33,435.00			1,408,478.77		
		Prepaid, Inventory, Bond Payment	892,122.17		892,122.17					
		Employee Withholding	124,358.96			124,358.96			0.00	
			\$3,159,844.95	\$471,461.36	\$925,657.17	\$124,358.96	\$201,440.00	\$1,436,927.46	\$0.00	
		Summary of Capital by Vendor								
								ARAZ Industries	1,177,460.64	
								Derosa Paving Inc.	23,695.78	
								H2M Architects & Enginee	103,372.35	
								Inc. Village of Floral Park	1,250.00	
								Inc. Village of New Hyde P	325.00	
								NUCO Painting Corp	103,950.00	
								Pace Analytical Services In	25,896.00	
								Town of Hempstead	5,200.00	
								Town of North Hempstead	764.00	
								Total Capital	\$1,441,913.77	