

WATER AUTHORITY OF WESTERN NASSAU COUNTY

Minutes of the Meeting of February 2, 2016

Location: 1580 Union Turnpike, New Hyde Park

Attendance:	George Bakich	Town of Hempstead
	Bart Brown	Village of Garden City
	Greg Ifill	Village of South Floral Park
	Dominick Longobardi	Village of Floral Park
	Susan Powderly	Village of Bellerose
	Marianna Wohlgemuth	Town of North Hempstead

Absent:	Chris Gorman	Village of Stewart Manor
	Reid Sakowich	Village of New Hyde Park
	Cherie Zacker	Town of Hempstead

Water Authority: M. Tierney, Superintendent; J. Varley, Director of Human Resources

Legal Counsel: Dominick Minerva, Minerva & D'Agostino, P.C.

Mr. Ryan called the meeting to order at 7:00 PM. The salute to the flag was led by G. Ifill.

Resolution #075/15/16 — Approval of Minutes:

Motion by M. Wohlgemuth, seconded by B. Brown to approve the Minutes of the meeting of December 21, 2015. Open for discussion. Vote: For: 6 Against: 0 Abstentions: 0 Motion carried and the minutes were accepted as corrected.

Treasurer's Report

Mr. Tierney reported on the financial status of the Water Authority for the period December 1 to December 31, 2015.

Resolution #076/15/16 —Approval of Warrants

Motion by D. Longobardi, seconded by S. Powderly to approve and pay the outstanding Accounts Payable warrants for the period 12/1/15 thru 1/12/16 in the amount of \$1,743,823.14. Open for discussion. Mr. Tierney addressed questions from the Board. Vote: For: 6 Against: 0 Abstentions: 0 Motion unanimously carried.

Resolution #077/15/16 – Approval of Capital Expenditures

Motion by M. Wohlgemuth, seconded by G. Bakich to approve capital expenditure items of the warrants from the Bank of New York Construction Fund 2010B in the amount of \$230,297.70. Open for discussion. Vote: For: 6 Against: 0 Abstentions: 0 Motion unanimously passed.

Superintendent's Report

Mr. Tierney reported on the status of the Water Authority as of January 16, 2016 and addressed questions from the Board.

Attorney's Report

Resolution #078/15/16 – Authorization to Bind Commercial Coverage Insured by Travelers

WHEREAS, the Water Authority of Western Nassau County's (hereinafter "Water Authority") commercial insurance policies listed below are scheduled to renew on March 1, 2016:

General Liability
Equipment Breakdown
Commercial Automobile
Commercial Property
Primary Umbrella Liability
Employee Benefits Liability
Terrorism

WHEREAS, the Board of Directors of the Water Authority has reviewed the memorandum from Janice Varley, Director of Human Resources, and the recommendation from JAF Associates Insurance Services (hereinafter "JAF") with respect to the flat rate renewal offered by Travelers of the aforesaid commercial insurance policies; and

WHEREAS, it is in the best interest of the Water Authority to accept the flat rate renewal and authorize JAF to renew the aforesaid commercial insurance policies with Travelers for a one year period commencing March 1, 2016 through JAF;

NOW THEREFORE, upon motion of M. Wohlgemuth, seconded by B. Brown,

BE IT RESOLVED, that the Board of Directors of the Water Authority hereby authorizes JAF to bind the aforesaid commercial insurance policies insured by Travelers for renewal effective March 1, 2016.

Open for discussion and roll call vote.

Town of Hempstead	26.2	Aye
Town of Hempstead	26.2	Absent
Village of Floral Park	17.7	Aye
Village of New Hyde Park	12.3	Absent
Town of North Hempstead	11.1	Aye
Village of Stewart Manor	2.3	Absent
Village of Bellerose	1.5	Aye
Village of South Floral Park	1.4	Aye
Village of Garden City	<u>1.3</u>	Aye
TOTAL	59.2	

Motion unanimously carried.

Resolution #079/15/16 —Dental Insurance Renewal

WHEREAS, the Board of Directors of the Water Authority of Western Nassau County (hereinafter “Water Authority”) has received a memorandum from Janice Varley, Director of Human Resources of the Water Authority, recommending renewal of the Water Authority’s dental coverage with the Guardian effective February 1, 2016 at the following monthly rates:

Individual	\$ 56.85
Employee/Spouse	\$113.98
Employee/Child	\$140.83
Family	\$198.06

NOW THEREFORE, upon motion of D. Longobardi, seconded by G. Ifill,

BE IT RESOLVED, that the Board of Directors of the Water Authority hereby approves the renewal of its dental insurance plan with the Guardian effective February 1, 2016 at the aforesaid monthly rates; and

BE IT FURTHER RESOLVED, that Tier 1 employees of the Water Authority shall contribute ten (10%) percent of the cost of the premium for the dental insurance plan with the Guardian; and

BE IT FURTHER RESOLVED, that Tier 2 employees of the Water Authority shall contribute fifteen (15%) percent of the cost of the premium for the dental insurance plan with the Guardian.

Open for discussion and roll call vote.

Town of Hempstead	26.2	Aye
Town of Hempstead	26.2	Absent
Village of Floral Park	17.7	Aye
Village of New Hyde Park	12.3	Absent
Town of North Hempstead	11.1	Aye
Village of Stewart Manor	2.3	Absent
Village of Bellerose	1.5	Aye
Village of South Floral Park	1.4	Aye
Village of Garden City	<u>1.3</u>	Aye
TOTAL	59.2	

Motion unanimously carried.

Resolution #080/15/16 –Vision Insurance Renewal

WHEREAS, the Board of Directors of the Water Authority of Western Nassau County (hereinafter “Water Authority”) has received a memorandum from Janice Varley, Director of Human Resources of the Water Authority, recommending renewal of the Water Authority’s vision coverage with the Guardian effective February 1, 2016 at the following monthly rates:

Individual \$3.52
Family \$7.58

NOW THEREFORE, upon motion of G. Bakich, seconded by G. Ifill,

BE IT RESOLVED, that the Board of Directors of the Water Authority hereby approves the renewal of its vision insurance coverage with the Guardian effective February 1, 2016 at the aforesaid monthly rates; and

BE IT FURTHER RESOLVED, that Tier 1 employees of the Water Authority shall contribute ten (10%) percent of the cost of the premium for the vision insurance plan with the Guardian; and

BE IT FURTHER RESOLVED, that Tier 2 employees of the Water Authority shall contribute fifteen (15%) percent of the cost of the premium for the vision insurance plan with the Guardian.

Open for discussion and Roll call vote.

Town of Hempstead	26.2	Aye
Town of Hempstead	26.2	Absent
Village of Floral Park	17.7	Aye
Village of New Hyde Park	12.3	Absent
Town of North Hempstead	11.1	Aye
Village of Stewart Manor	2.3	Absent
Village of Bellerose	1.5	Aye
Village of South Floral Park	1.4	Aye
Village of Garden City	<u>1.3</u>	Aye
TOTAL	59.2	

Motion unanimously carried.

Resolution #081/15/16 –Life/AD&D Insurance Renewal

WHEREAS, the Board of Directors of the Water Authority of Western Nassau County (hereinafter “Water Authority”) has received a memorandum from Janice Varley, Director of Human Resources of the Water Authority, recommending renewal of the Water Authority’s life insurance and accidental death and dismemberment coverage with the Guardian effective February 1, 2016; and

WHEREAS, the aforesaid memorandum states that the Water Authority’s coverage with the Guardian will remain unchanged from the prior year; the life insurance rate will remain at \$0.32 per \$1,000 of coverage and the accidental death and dismemberment rate will remain at \$0.03 per \$1,000 of coverage;

NOW THEREFORE, upon motion of S. Powderly, seconded by D. Longobardi,

BE IT RESOLVED, that the Board of Directors of the Water Authority hereby approves the renewal of its life insurance and accidental death and dismemberment insurance coverage with the Guardian effective February 1, 2016 at the aforesaid rates.

Open for discussion and Roll call vote.

Town of Hempstead	26.2	Aye
Town of Hempstead	26.2	Absent
Village of Floral Park	17.7	Aye
Village of New Hyde Park	12.3	Absent
Town of North Hempstead	11.1	Aye
Village of Stewart Manor	2.3	Absent
Village of Bellerose	1.5	Aye
Village of South Floral Park	1.4	Aye
Village of Garden City	<u>1.3</u>	Aye
TOTAL	59.2	

Motion unanimously carried.

Resolution #082/15/16 –Long-term and Short-term Disability Insurance Renewal

WHEREAS, the Board of Directors of the Water Authority of Western Nassau County (hereinafter “Water Authority”) has received a memorandum from Janice Varley, Director of Human Resources of the Water Authority, recommending renewal of the Water Authority’s long-term disability and short term disability insurance plans with the Guardian effective February 1, 2016 at the following monthly rates:

Long-term disability coverage	\$0.46 per \$100 of coverage
Short-term disability coverage	\$10.75 per employee

WHEREAS, the aforesaid memorandum states that the Water Authority has received a quote from Guardian for long-term disability insurance at the rate of \$.46 per \$100 of monthly coverage and the short-term disability at the same rate as currently charged;

NOW THEREFORE, upon motion of D. Longobardi, seconded by B. Brown,

BE IT RESOLVED, that the Board of Directors of the Water Authority hereby approves the renewal of its long-term and short-term disability coverage with the Guardian effective February 1, 2016 at the aforesaid rates.

Open for discussion and Roll call vote.

Town of Hempstead	26.2	Aye
Town of Hempstead	26.2	Absent
Village of Floral Park	17.7	Aye
Village of New Hyde Park	12.3	Absent
Town of North Hempstead	11.1	Aye
Village of Stewart Manor	2.3	Absent
Village of Bellerose	1.5	Aye

Village of South Floral Park	1.4	Aye
Village of Garden City	<u>1.3</u>	Aye
TOTAL	59.2	

Motion unanimously carried.

Resolution #083/15/16 –Civil Service Appointment

WHEREAS, the Water Authority of Western Nassau County (hereinafter “Water Authority”) has received a memorandum from Janice Varley, Director of Human Resources, recommending that the Water Authority appoint Michael Meheux to the full-time, noncompetitive civil service classification of Water Servicer Trainee; and

WHEREAS, the aforesaid memo recommends the appointment of Michael Meheux as a Water Servicer Trainee at a compensation rate of \$20.00 per hour with a 26 week probationary period;

NOW, THEREFORE, upon motion of D. Longobardi, seconded by M. Wohlgemuth;

BE IT RESOLVED that the Water Authority hereby appoints Michael Meheux to the full-time position of Water Servicer Trainee at a compensation rate of \$20.00 per hour plus benefits, with a 26 week probationary period and subject to approval by the Nassau County Department of Civil Service; and

BE IT FURTHER RESOLVED that the Board of Directors authorizes the Chairman of the Water Authority to execute any and all documents required by the Nassau County Department of Civil Service to complete the appointment.

Open for discussion and Roll call vote.

Town of Hempstead	26.2	Aye
Town of Hempstead	26.2	Absent
Village of Floral Park	17.7	Aye
Village of New Hyde Park	12.3	Absent
Town of North Hempstead	11.1	Aye
Village of Stewart Manor	2.3	Absent
Village of Bellerose	1.5	Aye
Village of South Floral Park	1.4	Aye
Village of Garden City	<u>1.3</u>	Aye
TOTAL	59.2	

Motion unanimously carried.

Resolution #084/15/16 – Annual Contract: Laboratory Services

WHEREAS, the Board of Directors of the Water Authority of Western Nassau County (hereinafter “Water Authority”) by public notice duly published according to law, invited sealed bid proposals for a one year contract with a one year option, to be exercised in the sole discretion of the Water Authority, to perform laboratory services for the Water Authority, in accordance with its requirements; and

WHEREAS, all such bid proposals received were opened and read publicly by the Water Authority, 1580 Union Turnpike, New Hyde Park, New York, on the 19th day of January 2016, at 10:30 o'clock AM, the time and place specified in the public notice; and

WHEREAS, upon review of such bid proposals by the Water Authority, a written recommendation was sent to the Board of Directors by Robert Swartz, Chief Engineer of the Water Authority, stating that Pace Analytical Laboratories was the lowest responsible bidder meeting the bid specifications and recommending award of the contract thereto; and

WHEREAS, the Board of Directors of the Water Authority has determined that Pace Analytical Laboratories is the lowest responsible bidder meeting the bid specifications;

NOW THEREFORE, upon motion of G. Ifill, seconded by G. Bakich,

BE IT RESOLVED, that the bid proposal of Pace Analytical Laboratories be and the same is hereby accepted; and

BE IT FURTHER RESOLVED, that the Chairman of the Water Authority be and hereby is authorized to execute a one year contract with a one year option, to be exercised in the sole discretion of the Water Authority, with Pace Analytical Laboratories to perform laboratory services for the Water Authority, in accordance with its requirements, for the prices specified in said bid proposal and in accordance with the bid specifications for said contract.

Open for discussion and Roll call vote.

Town of Hempstead	26.2	Aye
Town of Hempstead	26.2	Absent
Village of Floral Park	17.7	Aye
Village of New Hyde Park	12.3	Absent
Town of North Hempstead	11.1	Aye
Village of Stewart Manor	2.3	Absent
Village of Bellerose	1.5	Aye
Village of South Floral Park	1.4	Aye
Village of Garden City	<u>1.3</u>	Aye
TOTAL	59.2	

Motion unanimously carried.

Resolution #085/15/16 –Emergency Replacement of Well Pumps Nos. 16A and 44A

WHEREAS, a memorandum was sent to the Board of Directors of the Water Authority of Western Nassau County (hereinafter “Water Authority”), by Joseph Corbisiero, Director Plant Operations of the Water Authority advising the Board of Directors that the contractor, A.C. Schultes, Inc., whose services were engaged to remove/inspect the Well Pumps at Wells 16A and 44A, completed the removal/inspection and indicated that repairs were necessary to fix the operating issues with said well pumps; and

WHEREAS, the aforesaid memorandum states that A. C. Schultes, Inc. provided a proposal to perform the required repairs to correct the operating issues and return Well Pumps 16A and 44A back into service in the sum of \$71,812.00 and further recommended declaring the repairs an emergency in order to meet the quality and quantity of water needs of the Water Authority's customers in the areas of these wells; and

WHEREAS, the Board of Directors of the Water Authority has determined that an emergency repair is required and that contracting with A. C. Schultes, Inc. to complete the repairs is in the best interests of the Water Authority;

NOW THEREFORE, upon motion of D. Longobardi, seconded by B. Brown,

BE IT RESOLVED, that the proposal of A. C. Schultes, Inc. to perform the repairs to correct the operating issues and return Well Pumps 16A and 44A back into service in the sum of \$71,812.00 is hereby approved; and

BE IT FURTHER RESOLVED, that the Chairman of the Water Authority is authorized to execute a public works contract with A. C. Schultes, Inc. to perform the repairs in a form satisfactory to counsel to the Water Authority.

Open for discussion and Roll call vote.

Town of Hempstead	26.2	Aye
Town of Hempstead	26.2	Absent
Village of Floral Park	17.7	Aye
Village of New Hyde Park	12.3	Absent
Town of North Hempstead	11.1	Aye
Village of Stewart Manor	2.3	Absent
Village of Bellerose	1.5	Aye
Village of South Floral Park	1.4	Aye
Village of Garden City	<u>1.3</u>	Aye
TOTAL	59.2	

Motion unanimously carried.

Mr. Minerva noted that the Personnel Subcommittee needs to set a meeting date. It was agreed to meet on February 22, 2016 at 6:00 PM (prior to the Board meeting).

Date of Next Meeting: February 22, 2016

Resolution #086/15/16 - Executive Session: Motion by G. Bakich, seconded by D. Longobardi for the Board to go into Executive Session to discuss a matter of litigation.

Open for discussion. Vote: For: 6 Against: 0 Abstentions: 0 The vote was unanimous and the Board went into Executive Session at 7:35 PM.

Resolution #087/15/16 – Executive Session: Motion by M. Wohlgemuth, seconded by S. Powderly for the Board to come out of Executive Session.

Open for discussion. Vote: For: 6 Against: 0 Abstentions: 0 The vote was unanimous and the Board came out of Executive Session at 7:50 PM.

Resolution #088/15/16 - Adjournment

Motion by G. Bakich, seconded by G. Ifill to adjourn. Open for discussion.

Vote: For: 6 Against: 0 Abstentions: 0 Motion unanimously carried and the meeting was adjourned at 7:50 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Dominick Minerva', written over a horizontal line.

Dominick Minerva
Secretary